



RSAEC Executive Board Meeting - Adult Education Block Grant (AEBG)

September 12, 2016 2:00 – 4:00

**College and Workforce Preparation Center
1572 Main Street, Orange, CA 92867 - Conference Room
(714) 628-5999**

MINUTES

Members Present: Lori Fasbinder, Chrissy Gascon (Director), Geoff Henderson, Ryan Murray, Mary Lou Vachet, Connie Van Luit

Members Absent: Kerrie Torres

Guests: Karla Frizler, Raymond Hernandez, Daniel Oase, Elaine Pham, Elizabeth Salas

Item	Discussion	Action
Introduction of new attendees	<ul style="list-style-type: none"> Karla Frizler ESL Coordinator, Elaine Pham High School Subjects coordinator, Daniel Oase CTE coordinator 	
Approval of agenda	<ul style="list-style-type: none"> A motion to approve agenda was made by Connie Van Luit and seconded by Ryan Murray. Passed by a unanimous vote. 	
Approval of consent agenda <ul style="list-style-type: none"> Minutes: August 8, 2016 	<ul style="list-style-type: none"> A motion to approve agenda was made by Mary Lou Vachet and seconded by Lori Fasbinder. Passed by a unanimous vote. 	
New Faculty and TOSA hires <ul style="list-style-type: none"> As of September 12, 2016, all 10 Full-time Faculty Members/TOSA have begun their positions 	<ul style="list-style-type: none"> Chrissy informed the executive committee of the ten new full time faculty members beginning their new 	

	positions. As of September 12, 2016 all have begun their assignments.	
Summer Deliverables Update: <ul style="list-style-type: none"> • Expenditure Report • Data Report • Annual Plan w/ new Governance (signature page verified) 	<ul style="list-style-type: none"> • Chrissy informed the executive committee that the expenditure report was certified by the July 31 deadline. • Chrissy informed the executive committee that the data report is complete and uploaded to the AEBG state workgroup website. • Chrissy informed the executive committee that the 16-17 Annual Plan is complete and has been uploaded to the AEBG state workgroup website. The governance plan signature page was verified by all members. 	
Submitted Voting Items <ul style="list-style-type: none"> • Vote to approve funding to purchase ServSafe testing materials for approximately 250 adult learners in the inmate education program • Budget \$10,000 	<ul style="list-style-type: none"> • \$10,000 in two increments of \$5,000 to buy answer sheets (vouchers). • Research how many people can pass the test. • A motion for approval of funding ServSafe testing materials for approximately 250 adult learners in the inmate education program, was made by Mary Lou Vachet, and seconded by Ryan Murray. • Passed by a unanimous vote. 	
<ul style="list-style-type: none"> • Vote to approve funding of 25% of the salary of a graduation specialist at SCC continuing education • Budget: \$25,234 	<ul style="list-style-type: none"> • A motion for approval of funding 25% of salary for graduation specialist at SCC Continuing education was made by Connie Van Luit, and seconded by Mary Lou Vachet. • Passed by a unanimous vote. 	<ul style="list-style-type: none"> •

Renewal Needed for District/Superintendent Approved AEBG Voting Member Designees: <ul style="list-style-type: none"> • RSCCD- received 5/31/16 • OUSD- pending • GGUSD-received 8/9/16 • SAUSD- received 7/26/16 • OCDE-received 6/6/16 	<ul style="list-style-type: none"> • Chrissy informed the executive committee that OUSD approval is still pending. 	
Strategy Proposal Workgroup:	Next Meeting: Monday, September 26, 2016	
Other: <ul style="list-style-type: none"> • ABG Summit on October 31, 2016 	<ul style="list-style-type: none"> • The ABEG Summit is on October 31, 2016. The state workgroup has allotted four spots for consortium attendees. • It was agreed that Chrissy Gascon, Lori Fasbinder, Raymond Hernandez, and Mary Lou Vachet would be going to the ABG Summit. • A motion for approval was passed by Ryan Murray, and seconded by Geoff Henderson. • Passed by a unanimous vote. 	

Future Meetings: 2016: October 10, November 14, December 12
2017: January 9, February 13, March 13, April 10, May 8, June 12